

111420 Record Maintenance

Each local child support agency shall maintain records necessary for the administration of the Title IV-D program, and the date of each, including all of the following:

(a)

Applications for child support services.

(b)

Actions to locate noncustodial parents, to establish paternity and to obtain, modify, and enforce support orders, including medical support, and the costs incurred in such actions. This includes any relevant facts and actions taken by the local child support agency and the results of such action.

(c)

The amounts and sources of support collections and the distribution of these collections.

(d)

Any fees charged or paid for support enforcement services, or any other administrative costs.

(e)

Any statistical, fiscal, and other records necessary for reporting and accountability pursuant to 45 Code of Federal Regulations, Section 302.15(a)(7).

(f)

All records pertaining to complaint resolution specified in Chapter 10.

(g)

Any other information and documents not required by subsections (a) through (f) pertaining to the case.